Market Leader: Quiz 4

Vocab review: Units 9 & 10

Choose the best answer a, b, c or d to complete the following sentences.

1. Khalid showed little \_\_\_\_\_\_\_\_\_\_\_ when he was fired last week. I really don't know how he felt about it.
2. emotion b) sympathy c) patience d) enthusiasm
3. Hani is one of the most \_\_\_\_\_\_\_\_\_ people I know. He's always coming up with fantastic new ideas.
4. inconsistent b) calm c) emotional d) creative
5. Our new boss lacks \_\_\_\_\_\_\_\_\_. He's promised us so many things, but failed to deliver every time.
6. emotion b) formality c) credibility d) patience
7. People who are \_\_\_\_\_\_\_\_\_\_\_ can seem cold and distant.
8. consistent b) unemotional c) creative d) credible
9. Our new boss is a very \_\_\_\_\_\_\_\_\_ person. He gets very angry if you are just one minute late.
10. patient b) inpatient c) unpatient d) impatient
11. When starting a new business, you need to know you strengths and \_\_\_\_\_\_\_.
12. calmness b) emotions c) credibility d) weaknesses
13. When things don't go according to plan, you should try to stay \_\_\_\_\_\_\_ and not become angry and nervous.
14. calm b) sympathetic c) emotional d) credible
15. Sales figures last year were very \_\_\_\_\_\_\_\_\_; sometimes they were excellent and sometimes they were terrible.
16. enthusiastic b) inconsistent c) weak d) creative
17. A good manager should \_\_\_\_\_\_\_\_\_\_ to employees' problems quickly.
18. deal b) respond c) delegate d) communicate
19. A busy manager \_\_\_\_\_\_\_\_\_\_ tasks to his deputy and other employees.
20. responds b) invests c) delegates d) deals
21. I have absolutely no \_\_\_\_\_\_\_\_\_ for students who stay up all night playing PS3 and then get DN because of absences.
22. emotion b) sympathy c) enthusiasm d) consistency
23. Employees are an important resource, and so a company must \_\_\_\_\_\_\_\_ in training courses for them.
24. delegate b) believe c) respond d) invest
25. You must have confidence and \_\_\_\_\_\_\_\_\_\_ in your ability to succeed.
26. invest b) believe c) respond d) deal
27. I like to feel relaxed and drink coffee at meetings, but our boss prefers a more \_\_\_\_\_\_\_\_\_ approach.
28. sympathetic b) credible c) formal d) calm
29. Our manager always apologies \_\_\_\_\_ any mistakes he makes.
30. with b) to c) for d) on
31. My boss showed little \_\_\_\_\_\_\_\_\_\_\_ for my proposal to open a cafeteria for staff.
32. enthusiasm b) consistency c) credibility d) creativity
33. Yesterday, I argued \_\_\_\_\_\_\_\_ my boss about the vacation schedule.
34. to b) with c) for d) about